



**Grand County Education Foundation
Mini-Grant Application
\$50-\$1000**

Name(s) _____ Date: _____

School Name: _____

Email: _____

School Address: _____ Phone: _____

City, State, ZIP: _____ District: _____

Principal: _____ Grade Level: _____

Amount Requested: _____ **Number of Students Impacted:** _____

Are you a public school teacher in the state of Utah? Yes No

Have you received a grant before? Yes No When? _____ How much? _____

Instructions:

Please read qualifications and guidelines before filling out form. Fill out form completely.

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR REVIEW.

Purpose:

The Mini-Grant is a one-time grant to be used primarily for items that impact individual classrooms. These grants should be used to cover classroom instruction-related expenses, classroom supplies, and items teachers are covering with their own out-of-pocket funds. Items purchased with grant money should be used year after year (as possible) and belong to the classroom in the school they were purchased for.

Qualifications:

Applicant must be a teacher or administrator within a school in Grand County, within the state of Utah, grades K-12. All recipients agree to submit an Accountability Form within 30 days of receipt of awarded funds or as directed by the Foundation Board.

Guidelines:

- Priority will be given to grants which cover core curriculum materials that will be used by and for the students.
- Project must meet a need and justify the amount of funding requested.
- Project must directly involve and benefit students.
- Audio/visual equipment will only be funded if the teacher/school has exhausted its media center budget.
- Judging of projects will be based upon criteria outlined on this form.

In addition, the grants are awarded based on the following guidelines:

- The maximum amount for books for an individual classroom is \$350.
- The maximum for manipulatives and other miscellaneous supplies is \$350.
- Larger amounts may be granted for specific projects that cannot be completed without the full amount requested. For example, if a request is made for \$1000 in books, \$350 will most likely be granted. If a request is made for a \$1000 piece of equipment, such as a computer, and it cannot be purchased for less, \$1000 will most likely be granted.

Deadline & Notification:

The deadline is the last day of each month. Teachers will be notified within 30 days of acceptance or denial.

Please submit an application package using the following format. You must respond to ALL of the following items. Incomplete package will not be considered for review.

1. Project Title: _____

2. Describe the purpose of the project:

3. How does this project encourage and showcase educational best practices?

4. What aspects of the project would be most interesting to parents, students, educators, and the general public?

5. Provide specific examples of quantifiable benefits resulting from the project.

10. What other resources have you looked into for funding this project?

Please submit application with ALL of the above information to:

Mail:

Grand County Education Foundation
Attn: Foundation Coordinator
439 South 100 East
Moab, Utah 84532

Fax:

Grand County Education Foundation
Attn: Foundation Coordinator
(435) 259-6221

Additional forms may be obtained online at www.grandcef.org

Board Approval Signature: _____ **Date:** _____

Accountability Report Due: _____

Restrictions or Accommodations: _____
